

Block Party Application Form

This completed application form must be submitted a minimum of 3 weeks before the party date with the following items:

For Block Party on a Street:

- Aerial map showing the requested road closure area
- Copy of valid liability insurance with \$2 million coverage or purchase through the City of Surrey
- Copy of Block Party neighbourhood sign-off sheet
- Copy of applicable Fraser Health food permit (not required for potlucks)

For Block Party in a City Park:

- Copy of valid liability insurance with \$2 million coverage or purchase through the City of Surrey
- Copy of applicable Fraser Health food permit (not required for potlucks)

Name of Applicant: _____

Note: All future correspondence will be with the signed Applicant

Address: _____

City: _____ Province: _____ Postal Code: _____

Primary Number: _____ Secondary Number: _____

Email: _____

Estimated Number of Guests: _____

(If more than 250 guests, a FEST application form is required)

Serving Food: Yes No



Description of Activities Planned: _____

For a Block Party on a Street:

Description of Requested Road Closure Area (quiet residential streets or cul de sacs only):
(ex. Closure of 145A Street from 72A Avenue to 74 Avenue) Area of closure must not include any intersections)

Date of Requested Road Closure: _____
**Must be on Saturday/Sunday and Statutory holidays and on one date only*

Time of Requested Road Closure: _____ to: _____
**Must be between the hours of 7am to 11pm on Saturday, 9am to 9pm on Sunday*

- I have insurance already and am including a copy to with this application
- I do not have insurance and request that the City Contact me by phone so I can purchase insurance by credit card

For a Block Party in a Park:

Park Name: _____

Date of Block Party: _____

Time of Block Party: _____ to: _____
**Must be between the hours of 7am and dusk*

- I have insurance already and am including a copy to with this application
- I do not have insurance and request that the City Contact me by phone so I can purchase insurance by credit card

Applicant Signature: _____ Date: _____

Submit completed Block Party Application Form and all required documents by mail: 6th Floor City Hall, 13450-104 Avenue, Surrey, B.C., V3T 1V8 email: neighbourhoodteam@surrey.ca or fax: 604-598-5781